Entrepreneurship and Business Management Certificate (CEEN)

Catalog: 2019-2020						Effective Date: 9/01/2019			
CR	**COURSE**	**COURSE TITLE**	**SUNY GEN ED**	**TR**	**SEMESTER**				
1-2	HRD 100, HRD 100A or HRD 110	FRESHMAN EXPERIENCE							
3	ENG 101	*Introduction to College Writing*							
3	CIS 125 (Prereq Required)	*Office Productivity Software*							
3	BUS 102	*Principles of Management*							
3	BUS 103	*Principles of Marketing*							
3	BUS 141	*Business Communications*							
4	BUS 144	*Applied Accounting*							
3	BUS 165	*Principles of Entrepreneurship*							
3	BUS 206 (Spring only - Prereq Required)	*Small Business Financial Management*							
6	AGR, AVS, BUS or ECO Elective								
32	**Minimum credits required for graduation**								

Note: Please review the back of this form for additional information.

❖ COURSE PREREQUISITES:			
CIS 125	Familiarity using a PC, keyboard, mouse and file management in a Windows environment	BUS 206	BUS 146 or (146B)
BUS 156	BUS 146 (or 146B) with C or better	BUS 209	BUS 103 and BUS 146 (or 146B)
❖ COURSE COREQUISITES:			
BUS 209	BUS 206		

❖ RECOMMENDED SEQUENCE:			
FIRST YEAR			
First Semester		Second Semester	
1-2	HRD 100, HRD 100A or HRD 110		
3	ENG 101	3	BUS 102
3	CIS 125	3	BUS 141
3	BUS 103	3	BUS 165
4	BUS 144 (See Note 1 and Note 2)	3	BUS 206
		3	Elective (See Note 3)

NOTES:
1. BUS 144 is required for this program however BUS 146 (or 146B) may be used as a substitute for those intending to pursue a four-year business related degree given BUS 146 transferability into 4-year business programs.
2. BUS 144 (or 146 or 146B) is a prerequisite for BUS 156 and BUS 206.
3. Students may choose from a wide range of AGR, AVS, BUS or ECO courses to best serve their career needs.

❖ **DEFINITION OF COURSE REQUIREMENTS:** See http://catalog.sunyacc.edu/academics/degreerequirements

❖ **FINANCIAL AID RECIPIENTS:** A student **must** choose courses that are within their degree program. Students are encouraged to meet with their assigned academic advisor for any questions about course selection and degree program requirements. Please visit the Office of Financial Aid for any aid-related questions.

❖ **SUNY GEN ED KNOWLEDGE AREAS:** See http://catalog.sunyacc.edu/academics/generaleducation
- ❖ Mathematics (GEMA)
- ❖ Natural Sciences (GENS)
- ❖ Social Sciences (GESS)
- ❖ American History (GEAH)
- ❖ Western Civilization (GEWC)
- ❖ Other World Civilization (GEOC)
- ❖ Humanities (GEHU)
- ❖ The Arts (GETA)
- ❖ Foreign Languages (GEFL)
- ❖ Basic Communication (GEBC)