

Entrepreneurship and Business Management Certificate (CEEN)

| Catalog: 2020-2021 | | | Effective Date: 9/01/2019 | | | | |
|--------------------|------------------------------------------------|--------------------------------------------|---------------------------|----|----------|--|--|
| CR | COURSE | COURSE TITLE | SUNY GEN ED | TR | SEMESTER | | |
| 1-2 | HRD 100, HRD 100A or HRD 110 | FRESHMAN EXPERIENCE | | | | | |
| 3 | ENG 101 | <i>Introduction to College Writing</i> | | | | | |
| 3 | CIS 125 (Prereq Required) | <i>Office Productivity Software</i> | | | | | |
| 3 | BUS 102 | <i>Principles of Management</i> | | | | | |
| 3 | BUS 103 | <i>Principles of Marketing</i> | | | | | |
| 3 | BUS 141 | <i>Business Communications</i> | | | | | |
| 4 | BUS 144 | <i>Applied Accounting</i> | | | | | |
| 3 | BUS 165 | <i>Principles of Entrepreneurship</i> | | | | | |
| 3 | BUS 206 (Spring only - Prereq Required) | <i>Small Business Financial Management</i> | | | | | |
| 6 | AGR, AVS, BUS or ECO Elective | | | | | | |
| 32 | Minimum credits required for graduation | | | | | | |

Note: Please review the back of this form for additional information.

Notes on Entrepreneurship and Business Management Certificate (CEEN)

❖ **COURSE PREREQUISITES:**

| | | | |
|----------------|--------------------------------------------------------------------------------------|----------------|-----------------------------------------------------------------|
| CIS 125 | Familiarity using a PC, keyboard, mouse and file management in a Windows environment | BUS 206 | BUS 144 or BUS 146(BUS 146B) and CIS 119 or CIS 125 or CIS 150 |
|----------------|--------------------------------------------------------------------------------------|----------------|-----------------------------------------------------------------|

❖ **RECOMMENDED SEQUENCE:**

FIRST YEAR

| First Semester | | Second Semester | |
|----------------|---------------------------------|-----------------|-----------------------|
| 1-2 | HRD 100, HRD 100A or HRD 110 | | |
| 3 | ENG 101 | 3 | BUS 102 |
| 3 | CIS 125 | 3 | BUS 141 |
| 3 | BUS 103 | 3 | BUS 165 |
| 4 | BUS 144 (See Note 1 and Note 2) | 3 | BUS 206 |
| 3 | Elective (See Note 3) | 3 | Elective (See Note 3) |

NOTES:

1. BUS 144 is required for this program however BUS 146 (or 146B) may be used as a substitute for those intending to pursue a four-year business related degree given BUS 146 transferability into 4-year business programs.
2. BUS 144 or 146 (or 146B) is a prerequisite for BUS 206.
3. Students may choose from a wide range of AGR, AVS, BUS or ECO courses to best serve their career needs.

❖ **DEFINITION OF COURSE REQUIREMENTS:** See <http://catalog.sunyacc.edu/academics/degreerequirements>

❖ **FINANCIAL AID RECIPIENTS:** A student **must** choose courses that are within their degree program. Students are encouraged to meet with their assigned academic advisor for any questions about course selection and degree program requirements. Please visit the Office of Financial Aid for any aid-related questions.

❖ **SUNY GEN ED KNOWLEDGE AREAS:** See <http://catalog.sunyacc.edu/academics/generaleducation>

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|-------------------------------|-----------------------------------|
| ❖ Mathematics (GEMA) | ❖ Other World Civilization (GEOC) |
| ❖ Natural Sciences (GENS) | ❖ Humanities (GEHU) |
| ❖ Social Sciences (GESS) | ❖ The Arts (GETA) |
| ❖ American History (GEAH) | ❖ Foreign Languages (GEFL) |
| ❖ Western Civilization (GEWC) | ❖ Basic Communication (GEBG) |