

# SUNY Adirondack Office of Records and Registration

ADDRESS: 640 Bay Road, Queensbury, NY 12804 | PHONE: 518-743-2279 | FAX: 518-832-7601 | EMAIL: registrar@sunyacc.edu

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## Change of Address Form

- Address changes are preferably made via the students Self-Service Banner account by logging in and selecting Personal Information then Update Addresses and Phones.
  - If a student is unable to utilize their Self-Service Banner account, the student can change their address by completing this form and submitting it to the Office of Records and Registration in Warren Hall.
  - In order for an address change to be made with this form, the student must provide government issued identification when submitting this form.
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**Banner ID:**

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**Student Name:**

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Select one or both to be updated. You are required to have a Permanent Address on file.

**New Temporary Address:**

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**New Permanent Address:**

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**Primary Phone Number:**

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**Alternate Phone Number:**

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**Email Address:**

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All College Communications will be sent to the students Adirondack Wolfmail email address while enrolled.

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*I certify that the information provided on this address change form is correct. I understand that once this information is updated in the student records system, mail and all College communications will now be sent to my updated address.*

Student Signature:

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Date:

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