

## SUNY Adirondack Board of Trustees

### 760th Regular Meeting Minutes

Date: Thursday, December 18, 2025

Time: 3:30 p.m.

Location: Bishop Community Conference Center,  
640 Bay Road  
Queensbury, NY 12804

A Regular Meeting of the SUNY Adirondack Board of Trustees was held on Thursday, December 18, 2025 at 3:30 p.m. Chair A. Gonzales called the meeting to order at 3:31 p.m. and led the Pledge of Allegiance.

Chair Gonzales welcomed attendees and recognized College faculty and staff in attendance.

**Board Members Present:** E. Fitzgerald, D. Palmer, B. Judge, C. McDonald, and Student Trustee M. Langford.

**Administration Present:** President A. Urtz, VP K. Kaplan, Associate AVP D. Wildey, CIO M. Hand, Chief HR Officer M. Wilson, Faculty Representative M. Guise, Professor of Nursing K. Hedley, Budget Analyst E. Conduzio, Executive Director of Facilities M. Morin, Attorney L. Paltrowitz, and Recording Secretary J. Chase.

**Remote Attendees:** Trustees J. Nolan and T. Collins; Director of Marketing & Communications R. Triller.

**Absent:** Trustee M. Davidson.

#### 101815      [Public Comment](#)

No public comment was received.

#### 101816      [Chair's Report](#)

Chair Gonzales reported on recent SUNY and New York Community College Trustees (NYCCT) activities, including SUNY Board of Trustees approval of revisions to presidential search requirements. NYCCT anticipates issuing a revised rulemaking notice with opportunities for public comment.

She also noted that NYCCT will begin issuing a four-chair monthly update and has entered into a 12-month agreement with Impact X Marketing to strengthen communications and advocacy efforts.

Chair Gonzales thanked trustees and campus colleagues who attended the College's Holiday Party and Investor Summit and noted the induction of four Trailblazer Society honorees. She also announced that the Softball Team Spaghetti Fundraiser has been rescheduled for February 4.

## 101817 Consent Agenda

### Items Included in the Consent Agenda

#### 5.1 Adoption of Minutes

- 5.1.1 Adoption of October 30, 2025 – 759th Regular Meeting Minutes

#### 5.2 Personnel Committee

#### 5.3 Audit and Finance Committee

- 5.3.1 November and December 2025 Committee Report

#### 5.4 Academic and Student Affairs Committee

- 5.4.1 November and December 2025 Committee Report
- 5.4.2 Program Modification Recommendations (Action Item 11)

#### 5.5 By-Laws, Policy and ERM Committee

#### 5.6 SUNY Adirondack Foundation Liaison Report

#### 5.7 Student Trustee Report

#### 5.8 Trusteeship Committee Report

Trustee Palmer summarized the Academic and Student Affairs Committee recommendations, including updates to mathematics requirements and conversion of several concentrations into degree programs to support SUNY Reconnect eligibility.

### Governance and Faculty Update

Faculty Representative Marc Guise reported on faculty participation in Middle States accreditation work, representation on the Vice President for Academic and Student Affairs search committee, and progress on the SUNY Academic Momentum Initiative. He also highlighted faculty achievements and community engagement activities.

### Consent Agenda Approval

There being no items requested for removal from the Consent Agenda:

Motion: Trustee McDonald

Second: Trustee Fitzgerald

The Consent Agenda was unanimously approved.

## 101818 President's Report

President Urtz presented updates on College operations and initiatives.

### SUNY and Public Policy Environment

Updates included the State budget outlook, anticipated SUNY advocacy for expansion of SUNY Reconnect and the ASAP program, and federal regulatory developments related to Workforce Pell funding.

### Shared Services and Regional Collaboration

The College continues discussions regarding insurance risk pooling, an upcoming Gallagher insurance presentation, and collaboration opportunities with Hudson Valley Community College.

### Faculty Conversations and Financial Engagement

President Urtz summarized themes from recent faculty conversations, including faculty commitment to the institution and interest in identifying cost-saving and revenue-enhancing opportunities.

### Organizational Development

Updates were provided on the Vice President for Academic and Student Affairs search and planned office relocations involving Marketing and the SUNY Adirondack Foundation.

### Strategic Planning Update (2026–2031)

Strategic Planning Task Force co-chairs Mary Hand and Kim Hedley presented an overview of the strategic planning process, including stakeholder engagement and draft mission and vision statements. Trustees recommended continuing discussion at the January work session.

Supporting materials are on file.

### 101819 Old Business

There was no Old Business.

### 101820 New Business

### **Sabbatical Request – Rebecca Pelchar**

Motion: Trustee Judge

Second: Trustee McDonald

The Board unanimously approved the sabbatical request for Rebecca Pelchar.

Trustees also discussed the Empire Service Corps program as a potential opportunity for SUNY Adirondack students.

101821      Executive Session

Motion: Trustee McDonald

Second: Trustee Palmer

The Board entered Executive Session at 4:25 p.m. to discuss real estate matters, the attorney contract, and personnel matters as permitted under New York State Public Officers Law, Article 7.

101822      Return to Regular Session

Motion: Trustee Fitzgerald

Second: Trustee McDonald

The Board returned to Regular Session at 5:13 p.m.

101823      College Attorney Annual Contract

Motion: Trustee Judge

Second: Trustee Fitzgerald

The Board unanimously authorized President Urtz to execute the 2026 contract with BPS&R to continue as College legal counsel.

101824      Adjournment

Motion: Trustee McDonald

Second: Student Trustee Langford

The meeting adjourned at 5:14 p.m.

Respectfully Submitted:

Jennifer Chase

Recording Secretary to the Board of Trustees