

# DIRECT LOAN EXIT COUNSELING GUIDE

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Please allow approximately 30 minutes to complete the counseling; once you begin, you cannot stop and resume later.

- Sign in to your account on <https://studentaid.gov/> using your FSA ID and password.
- Click on "Complete Counseling," then "Exit Counseling."
- SUNY Adirondack Community College might already be displayed in the school information section; if not, please enter "NY" in the state field and "SUNY Adirondack Community College" as the school.
- Carefully read all information and answer the questions. *\*Be mindful that some sections have multiple tabs and they all must be completed before moving on.*
- Enter your personal information, employer information if applicable, as well as three references. *\*Only one can share an address with you.*
- Click "Submit Counseling" and print the confirmation page for your records.

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**Please feel free to contact the Financial Aid Office at 518-743-2223 or [finaidoffice@sunyacc.edu](mailto:finaidoffice@sunyacc.edu) with any questions.**